

Your Free OSHA Checklist



OSHA Compliance Checklist

Being OSHA complaint relieves the fear of inspections, and disgruntled employee complaints.

Here is a **quick and easy checklist** to use to make sure you are OSHA compliant.

1) Inspect and Document (Initial and annual)

- OSHA wants you to document initial and annual self-inspections identifying potential hazards and protections from those hazards
- Personalized OSHA Manual
- Injury records
- Training records

2) Personal Protective Equipment

- PPE required for all the potential hazards you encounter-
- ex: gloves, eye protection, radiological protective gowns and gloves, etc.

3) Training Records

- training is required on all potential hazards, **including Active Shooter Prevention training**, upon hire, then once a year as a refresher

4) Eyewash Station

- sink mounted unobstructed access
- record checking and flushing weekly

5) Fire Extinguishers

- Document location
- Put up signage
- Include monthly check of gauge and record on tag

6) Emergency Action Plan

- Designated meeting place
- Patient evacuation protocol

7) Chemical Safety

- GHS Training
- GHS labeling

8) Electrical Safety

- Access to panel
- GFCI outlets
- Cords fire and trip hazards
- Flammables storage